



AFCP 2023
Concept Note Form

Please make sure that you fill all parts of the below form.

PART A – PROJECT BASICS

Project Basic Information	
Title of the Project:	
AFCP focus area and category: <i>AFCP Focus Areas: Cultural Sites, Cultural Objects & Collections, Forms of Traditional Cultural Expression.</i>	
Anticipated Project Length (in months): <i>Applicants may propose project periods of up to 60 months</i>	
Location/site:	
Ownership status of the object or site: <i>Please note AFCP does not support preservation or purchase of privately or commercially owned cultural objects, collections, or real property.</i>	
Project Cost Estimate (amount requested from AFCP in U.S. dollars):	

PART B – PROJECT APPLICANT INFORMATION

Project Applicant Information	
Organization name:	
Organization type:	
Address information:	
Name, title, and contact information of project director:	
Applicant Unique Entity Identifier (UEI) number, NCAGE Code, SAM Registration: <i>Guidelines to help with applying for a UEI, NCAGE and registering with SAM.gov can be found on our website</i>	UEI Number: NCAGE Code: SAM Registration: <input type="checkbox"/> YES <input type="checkbox"/> No <input type="checkbox"/> In progress*
<i>*Please note that UEI number, NCAGE Code and SAM registration are required for every organization applying for a U.S. Federal Government grant. But the process may take several weeks. If you haven't got the numbers and finalized the registration already, for the concept note phase, initiation of these processes will be enough. So please fill in the above status information accordingly.</i>	

PART C – PROJECT LOCATION

Project Location	
Project site:	
City or vicinity:	
Brief description of location:	

PART D - OFFICIAL PERMISSIONS

Proof of Official Permission to undertake the project	Please list the official permissions you have.

PART E – SCOPE OF WORK

Project Purpose	Please explain (1) the preservation goals and the activities planned to achieve those goals; (2) any broader goals at the national level or community goals and activities for achieving them. (max. 3000 characters with space)

PART F – PROJECT VISUALS

Please attach maximum ten (10) images (JPEG, PNG, or PDF only) that convey the nature and condition of the site, object, or form of expression and, in the case of a site or object, show the urgency or need for the proposed project (collapsing wall, water damage, worn fabric, broken handle, etc.).

Please list below the names of the visuals you will attach on your email.